



**interfaith  
dental**  
A smile changes everything.

## Clinical Student/ New RDA Graduate Protocol

Greater Nashville Clinic – 600 Hill Ave, Ste 101 – Nashville TN 37210 – 615.329.4790

Rutherford County Clinic – 210 Robert Rose Dr – Murfreesboro TN 37129 – 615.225.4141

Interfaith Dental is dedicated to the encouragement and cultivation of potential dental professionals. Only a limited number of students will be permitted into the program per time period, and only one observation shift will be scheduled per day.

- **Student/new graduate will commit to one of 4 volunteer roles for the clinic:** (position descriptions available)
  1. Patient Care Assistant (front desk)
  2. Development/Administrative Assistant
  3. Facilities Assistant (maintenance/housekeeping/clinic support)
  4. Third Party Fundraiser

Student volunteers will be required to undergo a background screening before volunteer shifts begin. After a preliminary volunteer period of 6-8 weeks (at least 4 volunteer shifts), student will complete one clinic observation shift for every 2-3 volunteer shifts, as clinic needs dictate, and per clinic staff discretion.

- **Volunteer requirements for continuation of student/new graduate observation program:**
  1. Punctuality, attendance, prompt notification for absences
  2. Professionalism, friendliness, and patient awareness in clinic
  3. Well rested, in proper dress, professional appearance
  4. Team player, accepts direction, pitches in when needed
  5. Self-motivated, efficient in tasks
- **Dismissal policy:**

Volunteer may be dismissed from the observation program for actions including, but not limited to:

  1. Habitual tardiness, absences, failure to correctly document hours
  2. Lack of compliance with clinic policies and procedures
  3. Improper conduct with patients and/or staff
  4. Inability to follow and/or receive instruction
  5. Lack of professionalism and/or motivation

This list is not intended to be all-inclusive, and all disciplinary actions are per clinic staff discretion.

**Thank you for your interest in Interfaith Dental!  
We look forward to working with you.**